

BBA-201 (AK)

2 0 2 3

(2nd Semester)

BACHELOR OF BUSINESS ADMINISTRATION

Paper : BBA-201

(Modern Office Management)

KEY ANSWERS FOR OBJECTIVES

(PART : A—OBJECTIVE)

(Marks : 25)

The figures in the margin indicate full marks for the questions

1. Put a Tick (✓) mark against the correct answer in the
brackets provided : 1×10=10

(a) (ii)

(b) (iv)

(c) (iii)

(d) (iv)

(e) (iv)

(f) (iv)

(g) (i)

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(2)

(h) (iv)

(i) (ii)

(j) (ii)

3. State whether the following statements are *True (T)* or *False (F)* by putting a Tick (✓) mark against the appropriate answer in the brackets provided : $1 \times 5 = 5$

(a) *False*

(b) *True*

(c) *True*

(d) *False*

(e) *True*
